

## REGISTER DESCRIPTION

Data Protection Act (1050/2018) and the EU's General Data Protection Regulation (679/2016)  
Updated 7 March 2025

### 1. DATA CONTROLLER

Finnish Bar Association  
Business ID: 0202096-1  
PO Box 194 (Mikonkatu 25)  
FI-00101 Helsinki, Finland  
Telephone: +358 9 6866 120  
Email: [info@barassociation.fi](mailto:info@barassociation.fi)

### 2. CONTACT PERSON IN MATTERS CONCERNING THE REGISTER

Niko Jakobsson  
Secretary General  
Telephone: +358 50 341 4593  
Email: [niko.jakobsson@barassociation.fi](mailto:niko.jakobsson@barassociation.fi)

### 3. REGISTER NAME

Finnish Bar Association's Job Applicant Register

### 4. PURPOSE OF PROCESSING PERSONAL DATA

The purpose of the register is to maintain the data related to aptitude assessment of the application data of Finnish Bar Association job applicants and to the recruiting process. Processing is based on a legitimate interest.

### 5. PERSONAL DATA IN THE REGISTER

- name
- date of birth/personal identity code
- address and other contact information
- application document
- CV
- education data
- work experience
- areas of competence
- information related to any interview and aptitude assessment
- references
- any information and appendixes provided by the job applicant

### 6. REGULAR DATA SOURCES

Information, including appendixes/attachments provided by the applicant electronically or on paper. Information relating to recruitment can also be obtained from partners and references.

## 7. REGULAR TRANSFERS OF DATA

Data in the register is not as a rule transferred to outside of the Finnish Bar Association. In respect of a recruitment assignment, data may be transferred to any partner with whom a separate partnership agreement, including a confidentiality clause, has been made.

## 8. DATA STORAGE

Personal data are stored in the register for two years from the recruitment decision.

## 9. TRANSFER OF DATA TO OUTSIDE OF THE EU OR EEA

Register data are not transferred to outside of the EU or EEA.

## 10. REGISTER PROTECTION PRINCIPLES

The register databases and backup copies of them are properly protected. The hardware is located in controlled and locked premises to which unauthorised access is prevented. Technical and administrative arrangements ensure the data security and confidentiality, integrity and accessibility of the personal data in the register.

Personal data are processed only by those Finnish Bar Association employees whose job description includes data processing and by IT systems administrators authorised by the Association to manage assignments commissioned by the Finnish Bar Association.

## 11. INDIVIDUAL RIGHTS

Every person in the register has the right to inspect the information stored about them in the register of Finnish Lawyers and to request that any incorrect or incomplete information be corrected or supplemented. Under certain conditions, the data subject also has the right to object to the processing of personal data and to request the restriction of processing or the erasure of personal data. However, Suomen Asianajajat may not delete data whose processing is based on law or which is necessary for the purposes of the processing as defined in this Privacy Policy.

If the controller has not complied with the applicable data protection regulation, the data subject has the right to lodge a complaint with the competent supervisory authority.