

## REGISTER DESCRIPTION

Data Protection Act (1050/2018) and the EU's General Data Protection Regulation (679/2016)  
Updated 7 March 2025

### 1. DATA CONTROLLER

Finnish Bar Association  
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P.O. Box 194 (Mikonkatu 25)  
FI-00101 Helsinki, Finland  
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Email: [info@barassociation.fi](mailto:info@barassociation.fi)

### 2. CONTACT PERSON IN MATTERS CONCERNING THE REGISTER

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### 3. REGISTER NAME

Finnish Bar Association's Examination Register

### 4. PURPOSE OF PROCESSING PERSONAL DATA

The purpose of the register is the organisation and management of the statutory bar examination. Information can also be used for research unless this can be carried out using anonymous information. Processing is based on a statutory obligation and a legitimate interest.

### 5. PERSONAL DATA IN THE REGISTER

The Examination Register stores data about persons taking the examination and small group instructors. The name, contact information, employer information, information about the examination passed, the examination language, any special dietary requirements, the amount of experience and invoicing information are collected about candidates taking the examination.

Information – personal identity code, name and contact information, address, nationality, place of residence, occupational title and tax card – about small group instructors is collected for the payment of fees and for compliance with legal requirements. For refreshments provided in the event information about any special dietary requirements is also collected.

### 6. REGULAR DATA SOURCES

Data in the register is obtained from data subjects themselves.



## 7. REGULAR TRANSFERS OF DATA

Relevant data in the register may be transferred to partners for the arrangement of examinations. Only the data needed to arrange the examination are transferred.

## 8. TRANSFER OF DATA TO OUTSIDE OF THE EU OR EEA

As a rule, register data are not transferred to outside of the EU or EEA. If data is transferred outside the EEA, such as to the United States, a sufficient level of personal data protection will be ensured in the manner required by law and data transfer mechanisms will be used that are approved by the European Commission, primarily the European Commission's standard contractual clauses.

## 9. DATA STORAGE

Examination results are stored permanently. Personal data relating to participation in the examination are stored for two years. Information about special dietary requirements is not stored after the examination. Examination Board information relating to rejections is stored for ten years. Information about fees of small group instructors is stored in accordance with the storage times provided under the Prepayment Act (1996/1118 as amended).

## 10. REGISTER PROTECTION PRINCIPLES

The register databases and backup copies of them are properly protected. The hardware is located in controlled and locked premises to which unauthorised access is prevented. Technical and administrative arrangements ensure the data security and confidentiality, integrity and accessibility of the personal data in the register.

Personal data are processed only by those Finnish Bar Association employees whose job description includes data processing and by IT systems administrators authorised by the Association to manage assignments commissioned by the Finnish Bar Association.

## 11. INDIVIDUAL RIGHTS

Every person in the register has the right to inspect the information stored about them in the register of Finnish Lawyers and to request that any incorrect or incomplete information be corrected or supplemented. Under certain conditions, the data subject also has the right to object to the processing of personal data and to request the restriction of processing or the erasure of personal data. However, Suomen Asianajajat may not delete data whose processing is based on law or which is necessary for the purposes of the processing as defined in this Privacy Policy.

If the controller has not complied with the applicable data protection regulation, the data subject has the right to lodge a complaint with the competent supervisory authority.